



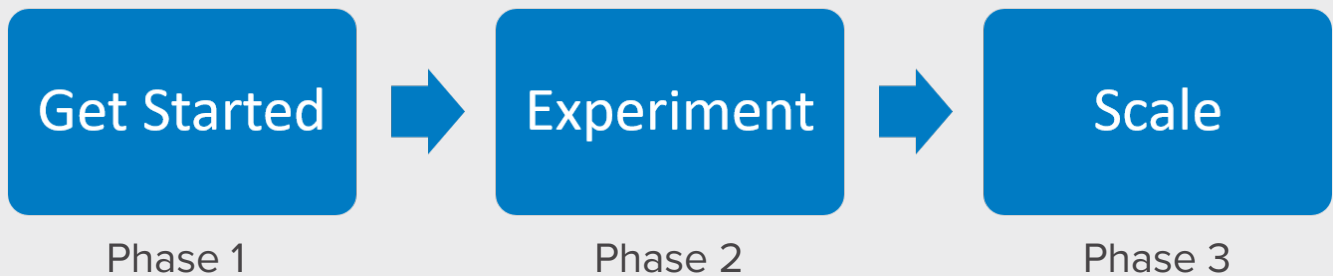
Modern Workplace: Teams Adoption

Whether you are assessing your current Teams set-up or starting from scratch, this engagement will help ensure that you are rolling out Teams across your organization in an effective and efficient manner.

Tallan will address issues surrounding governance, security, configuration and compliance with Teams while also diving into how Teams works with SharePoint Online and OneDrive. Creating standardization and continuity across Teams structure for your users is vital. This offering will help you unlock the true power of collaboration with Microsoft Teams.

Teams Adoption Framework

We take a 3 step process with Teams adoption, see below for the phases of engagement.



Microsoft Technologies Included



Microsoft Teams



Microsoft OneDrive



Microsoft SharePoint

Approach

Phase 1: Get Started

Planning for Initial Adoption

- Outlining organization structure and collaboration
- Start with a specific group to POC

Types of Teams

- Identify the types of teams you want (i.e. department level, project level etc.)

Art of the Possible with Teams

- Walkthrough on how Teams works
- Teams
- Channels
- Apps
- Documents
- SharePoint Online + OneDrive integration
- Governance and Security

Assessing Organization Readiness

- Evaluate readiness from an AD perspective and Teams perspective if use has already begun
- Walk through configuration control and options
- Identifying a Power Group to start the POC with

Phase 2: Experiment

Creating Champions + POC Group

- Positioning power users with the POC group to help build out items identified in Phase 1

Governance Quick Start

- Establishing a set of controls and security for locking down teams on all levels and accesses/permissions

Gathering Feedback

- Gathering feedback from the POC, allowing them to think about how they collaborate as an organization and positioning Teams technologies to enable their ways of collaboration

Implementing POC + Selecting early adopters

- Implement POC by setting a base configuration, format standard, and app/channel set up and test
- Select early adopters in the POC that will use and test this model

Onboarding Support

- Onboard and support power users and provide documentation around POC and best practices and recommendations going forward

Phase 3: Scale

Outcomes & Success

- Document successes and outcomes from POC group

Stakeholder Engagement

- Engage key stakeholders in other business units and groups to present POC and standard model, configuration, and best practices

Awareness & Training

- Workshops and knowledge transfer across groups to help with onboarding
- Documentation on best practices, recommendations, and on-going maintenance

Scheduled Health Checks/Service Reviews

- Health Check and Service Reviews to ensure success going forward



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Founded in 1985, Tallan provides technology and business process consulting services to enterprise and mid-sized companies, as well as government entities, with a focus on Custom Development, Portals and Collaboration, Business Intelligence, Application Integration, Mobile Platforms, User Experience, Ecommerce, Web Development, and Cloud Services.