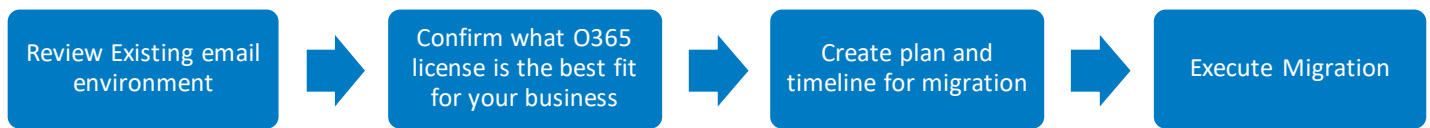


Office 365 Migration

Work with Tallan to assess your current email environment and walk through what Office 365 packages will best fit your needs. Once your email environment and needs for Office 365 have been evaluated, we can then begin the migration from your current email platform to Office 365.



Timeline: 1-2 weeks

Agenda

- Review current email server, number of mailboxes being migrated, and amount of mail being migrated.
- Assess current email and office tools and where there may be gaps to align appropriate O365 offering for your business.
- Create a plan and general timeline to migrate mailboxes and go over your O365 subscription and support plan.
- Execute migration and Implement O365 + any training on the tools that come with your O365 License.



Deliverables

- Documentation of current email environment.
- Roadmap for migrating to Office 365.
- Fully implemented Office 365 license with a training session on Office tools.

